

29<sup>th</sup> meeting

# PUNJAB LAND RECORDS SOCIETY

H.O. Directorate of Land Records, Punjab, Kapurthala Road, Jalandhar City

Phone: 0181-2254018 T/Fax 0181-2254935 & 2207018

To

1. Principal Secretary to Govt. of Punjab,  
Finance Department, Chandigarh
2. Secretary to Govt. of Punjab,  
Department of Governance Reforms,  
Room No. 8, Floor 6, Civil Sectt., Punjab, Chandigarh.
3. Commissioner, Jalandhar Division, Jalandhar
4. Commissioner, Patiala Division, Patiala
5. Commissioner, Ferozepur Division, Ferozepur
6. Commissioner, Faridkot Division, Faridkot
7. Commissioner, Rupnagar Division, Rupnagar
8. Special Secretary-cum-Director,  
Department of Governance Reforms Punjab,  
SCO 193-195, Sector 34-A, Chandigarh.
9. Deputy Commissioner, Ludhiana
10. Deputy Commissioner, Bathinda
11. Mrs. Bhawna Garg, IAS, (co-opted member)  
Special Secretary Science & Technology,  
Mini Sectt., Punjab, Chandigarh.
12. Sh. S.S. Bains, IAS, (co-opted member)  
Managing Director, PFC, Sector -17, Chandigarh
13. Additional Secretary, Revenue,  
Government of Punjab, Chandigarh

**No. PLRS/BOM-III/22192-204**

**Dated the 30<sup>th</sup> August, 2012**

Subject: Proceedings of the **29<sup>th</sup> Meeting** of Board of Management (BoM) of Punjab Land Records Society held on 24<sup>th</sup> August, 2012.

A copy of the proceedings of the 29<sup>th</sup> Meeting of the Board of Management, Punjab Land Records Society held on 24<sup>th</sup> August, 2012 is sent herewith.

Sd/-

Member-Secretary,  
Punjab Land Records Society

**Endst.No. PLRS/BOM-III/22205**

**Dated the 30<sup>th</sup> August, 2012**

A copy, alongwith a copy of the proceedings, is forwarded to the PS/FCR, for the information of worthy Financial Commissioner, Revenue, Punjab, Chandigarh.

Sd/-

Member-Secretary,  
Punjab Land Records Society

Endst.No. PLRS/BOM-III/22206-14

Dated the 30<sup>th</sup> August, 2012

A copy, alongwith copy of the proceedings, is forwarded to the:

1. Joint Member Secretary, PLRS
2. Admn. Officer, PLRS (Action regarding Res. No. 29.6, 29.9)
3. Financial Controller, PLRS [Action regarding Res. No. 29.3, 29.3(A), 29.4, 29.5, 29.11]
4. System Analyst, PLRS (Action regarding Res. No.29.7, 29.10)
5. Training Officer, PLRS (Action regarding Res. No.29.8)
6. Senior Revenue Officer, PLRS
7. GIS Engineer, PLRS, 3<sup>rd</sup> Floor, FC Sectt., Punjab, Chandigarh
8. HDM, DLR office
9. Supdt.-I, Supdt.-Regn. Branch, Supdt. L-R Branch, office of the Director of Land Records, Punjab, Jalandhar.

for information and necessary action. 'Action taken report' in respect of the items concerning them, may kindly be sent to SRO Branch at the earliest.

  
Member-Secretary,  
Punjab Land Records Society

**Proceedings of the 29<sup>th</sup> meeting of Board of Management of Punjab Land Records Society held on 24<sup>th</sup> August, 2012 at 03:00 PM under the Chairmanship of Sh. N.S. Kang, IAS, Financial Commissioner Revenue-cum-Vice Chairman, PLRS, at Chandigarh.**

The following were present:

1. Sh. Satish Chandra, IAS,  
Principal Secretary to Govt. of Punjab,  
Finance Department, Chandigarh
2. Sh. S.R. Ladhar, IAS,  
Commissioner, Jalandhar Division, Jalandhar
3. Sh. Anurag Verma, IAS,  
Commissioner, Rupnagar Division, Rupnagar
4. Sh. D.D. Ternach, IAS,  
DLR-cum-Member Secretary, PLRS, Jalandhar
5. Sh. Ravi Bhagat, IAS,  
Deputy Commissioner, Bathinda
6. Sh. Balraj Singh Sekhon,  
Addl. Secretary (Revenue), Punjab, Chandigarh
7. Ms. Neeru Katyul Gupta, PCS,  
Addl. Deputy Commissioner (G), Ludhiana
8. Sh. Parveen Garg,  
Senior System Manager, Governance Reforms Dept.  
SCO 193-195, Sector 34-A, Chandigarh

**Agenda Item No. 29.1**

**Confirmation of proceedings of 28<sup>th</sup> meeting of Board of Management, PLRS.**

**Resolution 29.1**

The minutes of the meeting of 28<sup>th</sup> meeting, circulated vide Memo No. PLRS/19559-70 dated 17-04-2012 were confirmed.

**Agenda Item No. 29.2**

**'Action taken report' on the 28<sup>th</sup> meeting of Board of Management held on 03-04-2012.**

**Resolution 29.2**

The action taken report was noted.

**Agenda Item No. 29.3 and 29.3 (A)**

**Approval of Budget Estimates of the Society for the year 2012-13**

**Resolution 29.3 and 29.3 (A)**

The Agenda Items was approved.

**Agenda Item No. 29.4**

**Introducing of Group Insurance Scheme for the employees of PLRS**

**Resolution 29.4**

The Agenda Item was approved.

**Agenda Item No. 29.5**

**Payment of advance to M/s CMS Computers Ltd., centrally at the level of head office, towards salary of Data Entry Operators deployed by the BOOT Operator.**

**Resolution 29.5**

It was resolved that since making of payment on behalf of M/s CMS Computers Ltd. against their future accruals was only an adhoc arrangement to ensure that the Project does not suffer, this arrangement need to be reviewed. Payments made out of the PLRS funds, on behalf of the M/s CMS Computers Ltd. may be reconciled and accounts be settled with the Company. The whole exercise should be completed before 31.12.2012. Thereafter, M/s CMS Computers Ltd. will make all payments at their own level. It was also decided that the proposal contained in Agenda Note may be allowed accordingly till 31.12.2012.

**Agenda Item No. 29.6**

**Providing one Assistant Accountant in PLRS at Ludhiana.**

**Resolution 29.6**

The Agenda Item was approved.

### **Agenda Item No. 29.7**

**Use of Hologram on the Fards issued from the Fard Kendra.**

#### **Resolution 29.7**

It was resolved that it needs to be examined in depth as to whether use of Hologram will be an adequate measure for authentication of Fards or any other technology such as introduction of Digital Signature would be a better option. A Committee of the following officers would examine this issue:-

- 1 Sh. Saravjit Singh, IAS, Secretary Revenue, Punjab
- 2 Sh. Anurag Verma, IAS, Commissioner Rupnagar Division
- 3 Sh. D.D. Ternach, IAS, DLR-cum-MS, PLRS

### **Agenda Item No. 29.8**

**Replacing membership of Board of Management of PLRS.**

#### **Resolution 29.8**

It was resolved that only one officer instead of two should represent 'Governance Reforms' department in the BoM. Accordingly, it was decided that Administrative Secretary to Govt. of Punjab, Department of Governance Reforms will be the member of the BOM from the Department of Governance Reforms. Secretary Revenue was inducted as Member in place of Additional Secretary Revenue.

### **Supplementary Items**

#### **Item No. 29.9**

**Grant of annual increments to the PLRS staff (technical & non-technical).**

#### **Resolution 29.9**

The agenda item was approved, with the stipulation that the same rate would apply retrospectively in cases where the increments already due had not been granted on account of missing/incomplete ACRs.

**Item No. 29.10**

**Developing a new design/interface for the Land Records.**

***Resolution 29.10***

The Agenda item was discussed at length. The FCR-cum-Chairman of BoM directed that the new web design/interface should also be developed for the Revenue Department. The Agenda Item was approved with this modification.

**Item No. 29.11**

**Purchase of furniture for Patwaris.**

***Resolution 29.11***

It was decided that the furniture for Patwaris may be purchased by the Deputy Commissioners-cum-Presidents, DICs, PLRS at their own level from the Controller of Stores (Industries) at rates approved by Govt. However before effecting the requisite purchase, the Committee constituted under the Deputy Director Land Records, wherein representatives of State Patwar Union are also included, will inspect such furniture for specifications and quality. In case it is found satisfactory, the Deputy Commissioners will be asked to purchase the requisite furniture at the approved rate contract. Otherwise, DCs will be required to purchase furniture at their own level through a Purchase Committee which would include the representatives of District Patwar Union, as per the norms, specifications and rates already conveyed to them. The entire exercise for purchase of furniture will be completed within a span of four months.

The meeting ended with a vote of thanks to the Chair.